

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

February 12, 2019
1:00 pm –3:07 pm
Conference Call

Chair: Ena Chadha (TC)

Attendees:

Gilles LeVasseur (TC)	Patrick Nadjiwan (TC)	Sharmaine Hall (TC)
Karen Drake (TC)	Tamar Witelson (TC)	Nancy Chisholm (TC)
Kowthar Omar (TC)		Raúl Cano Arana (TC -minutes)
Mary Gusella (TC)		

Regrets: Nancy Gignac

Item	Discussion	Follow up
1.	<p>Standing Items</p> <p>a) Agenda Motion: To approve the agenda. M/S: Tamar Witelson/Patrick Nadjiwan Motion carried.</p> <p>b) Approval of Minutes Motion: To approve the Minutes of the December 12, 2018 teleconference meeting. M/S: Mary Gusella/Patrick Nadjiwan Motion carried.</p> <p>c) Approval of Minutes Motion: To approve the Minutes of the February 3, 2019 teleconference meeting. M/S: Patrick Nadjiwan/Mary Gusella Motion carried.</p> <p>d) Conflict of Interest No conflicts were declared.</p>	
2.	<p>Report from the Chair The Chair reported on recent meetings with the OHRC’s Chief Commissioner and Executive Director and LAO’s Chief Executive Officer.</p>	
3.	<p>Cross-Appointments Report</p> <ul style="list-style-type: none"> • Karen Drake reported on the OHRC’s recent work in its four strategic focus areas: Reconciliation with Indigenous Communities, Education, Poverty and Criminal Justice. 	

4.	<p>Financial Report</p> <p>Nancy Chisholm presented a financial report for the period April 1, 2018 to October 31, 2018, a report on the projections for the full fiscal year and draft annual projections for the 2019/20 through 2021/22 fiscal years. She noted a correction of the actual expenditures and fiscal year projections on the briefing note. The projections were updated from previous reports to reflect the loss of funding for the Mediation Program.</p> <p>She also presented a business case outlining the need to update the HRLSC's current telephone system.</p> <p>Motion: To accept the staff recommendation to pursue an upgraded telephone system using existing funds.</p> <p>M/S Tamar Witelson/Gilles LeVasseur</p> <p>Motion carried.</p>	
5.	<p>Management Report</p> <p>Sharmaine Hall reported on the following:</p> <ul style="list-style-type: none"> • Legal Aid Update • MAG Update • OPSEU Update • HRTO Applications Against HRLSC • Report on Legal Services • Judicial Review Report • Case Outcomes • Financial and Administrative Attestations 	<p>Raul Cano Arana to circulate updated Agency and Appointments Directive and chart</p>
6.	<p>Scheduling 2019/20 Board Meetings</p> <p>Meetings will be scheduled by email.</p>	<p>Raul Cano Arana will follow up with proposed meeting dates</p>
7.	<p>Adjournment</p> <p>Motion: To adjourn the meeting.</p> <p>M/S: Kowthar Omar/Mary Gusella</p> <p>Motion carried.</p> <p>The meeting adjourned at 3:07 pm.</p>	

TC = Teleconference, **M/S** = Moved/Seconded, **OHRC** = Ontario Human Rights Commission, **LAO** = Legal Aid Ontario, **HRLSC** = Human Rights Legal Support Centre, **OPSEU** =Ontario Public Service Employee Union, **MAG** = Ministry of Attorney General, **HRTO**= Human Rights Tribunal,