

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

May 29, 2019
11:00 am – 1:26 pm
Teleconference

Chair: Ena Chadha
Attendees: Gilles LeVasseur (TC) Patrick Nadjiwan (TC) Sharmaine Hall
Nancy Gignac (TC) Tamar Witelson (TC) Nancy Chisholm
Kowthar Omar (TC) Camille Bettonville (minutes)
Mary Gusella (TC)

Regrets: Karen Drake

Item	Discussion	Follow up
1.	<p>Standing Items</p> <p>a) Agenda Motion: To approve the agenda. M/S: Gilles LeVasseur / Nancy Gignac Motion carried.</p> <p>b) Approval of Minutes Motion: To approve the Minutes of the February 12, 2019 teleconference meeting. M/S: Mary Gusella / Gilles LeVasseur Motion carried.</p> <p>c) Approval of Minutes Motion: To approve the Minutes of the March 8, 2019 teleconference meeting. M/S: Mary Gusella / Gilles LeVasseur Motion carried.</p> <p>d) Conflict of Interest No conflicts were declared.</p>	
2.	<p>Report from the Chair The Chair reported on the following:</p> <ul style="list-style-type: none"> • Executive Compensation Update - 2019 • Merger of Office of the Integrity Commissioner and the Office of the Conflict of Interest Commissioner • Public Appointments Update • Meeting of the Three Human Rights Pillars (HRLSC, OHRC and HRTO) <ul style="list-style-type: none"> ○ MAG Internal Audit ○ Agency Task Force ○ Tribunal Announcements ○ OHRC Duty Holders 	

	<ul style="list-style-type: none"> • Strategic Planning 	
3.	<p>Cross-Appointments Report</p> <p>Mary Gusella reported on behalf of Karen Drake about the OHRC’s recent work in the following areas: Indigenous Reconciliation, Criminal Justice, Poverty and Education.</p>	
4.	<p>Financial Report</p> <p>Nancy Chisholm presented a financial summary for the 2018-19 fiscal year (April 1, 2018 to March 31, 2019) and a budget for the 2019-2020 fiscal year. She noted that the 2018-19 financial summary was an internal draft and may be revised after the external audit. The budget was based on the amount of confirmed funding for 2019-20 and expenditures based on current staffing levels.</p> <p>Motion: To accept the financial summary of 2018-2019 with formal recognition of the payroll deduction error described in the report. M/S: Gilles LeVasseur / Tamar Witelson Motion carried.</p> <p>Motion: To approve the budget for the year 2019-2020. M/S: Nancy Gignac / Gilles LeVasseur Motion carried.</p>	
5.	<p>Management Report</p> <p>Sharmaine Hall reported on the following:</p> <ul style="list-style-type: none"> • Services Changes Resulting for Budget Constraints - changes to the HRLSC’s service delivery guidelines • MAG – expenditure restrictions update • Human Resources Update – staff changes • HRTO Update • HRTO Application Against HRLSC • Report on Legal Services – telephone, legal services and representation and settlement statistics • Judicial Review Report • Case Outcomes • Financial and Administrative Attestations 	
6.	<p>Scheduling 2019/20 Board Meetings</p> <p>The conference call of July 22, 2019 will be kept for the approval of the Annual Report and the Financial Audited Statements.</p> <p>The board meeting of October 11, 2019 will be moved to November 2019. A meeting will be set in September 2019 to review the Strategic Planning.</p>	

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Adjournment

Motion: To adjourn the meeting.

M/S: Nancy Gignac/ Patrick Nadjiwan

Motion carried.

The meeting adjourned at 1:26 pm.

TC = Teleconference, **M/S** = Moved/Seconded, **OHRC** = Ontario Human Rights Commission, **LAO** = Legal Aid Ontario, **HRLSC** = Human Rights Legal Support Centre, **OPSEU** =Ontario Public Service Employee Union, **MAG** = Ministry of Attorney General, **HRTO**= Human Rights Tribunal.