

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

December 15, 2020

4:00 – 7:04pm

Video Conference

Chair: Mary Joe Freire

Attendees: Evelyn Ball Michelle Tan Sharmaine Hall
Ena Chadha Patrick Nadjiwan Bessie Mavroutsikos
Martial Moreau Tamar Witelson Raúl Cano Arana (Minutes)
Andrew Ursel (Communications)

Meeting started at 4:05 pm.

Ena Chadha left at 6:31 pm.

| Item | Discussion | Follow up |
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| <p>1. Standing Items</p> | <p>a) Approval of Agenda Motion: To approve the Agenda of the December 15, 2020 Board Meeting</p> <p>M/S: Evelyn Ball/Ena Chadha Motion carried.</p> <p>b) Approval of Minutes of the November 30, 2020 Board Meeting Motion: To approve the Minutes of the November 30, 2020 Board Meeting with the amendment to move the By-Law minutes to the next Annual Members Meeting.</p> <p>M/S: Patrick Nadjiwan/Martial Moreau Motion carried.</p> <p>c) Conflict of Interest No conflict was declared.</p> | |
| <p>2. Report from the Chair</p> | <p>Mary Joe Freire reported to the members on the following:</p> <ul style="list-style-type: none"> • Scheduling Board meeting for 2021-22; and • Meeting with the LAO's Chair. <p>Establishing Board Committees including the Interim Governance Committee. The committee would look for subcommittees, which include the following:</p> <ul style="list-style-type: none"> • strategic planning; • policies review; • structural analysis; • Board recruitment; • IEC audit recommendation; • ED's Performance Review; | |

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| | <ul style="list-style-type: none"> recruitment and retention of staff; and Board vacancies. <p>Motion: To approve the Interim Governance Committee which includes Mary Joe Freire, Martial Moreau and Michelle Tan.</p> <p>M/S: Patrick Nadjiwan/Martial Moreau Motion carried.</p> | |
| 3. Business Arising | No business arising. | |
| 4. Cross Appointment Report - OHRC | <p>Ena Chadha updated the Board on the OHRC's work which included:</p> <ul style="list-style-type: none"> COVID-19 and Discrimination; and the Right to Read initiatives. | |
| 5. Financial Report | <p>Bessie Mavroutsikos presented the Department of Justice and the Ministry of the Attorney General's year to date Financial Summaries.</p> <p>Motion: To approve the DOJ and MAG Financial Summaries. M/S: Martial Moreau, Michelle Tan Motion carried.</p> | |
| 6. Operational Business Plan | <p>Sharmaine Hall and Andrew Ursel presented the 2020/21 to 2022/23 draft Business Plan to the Members.</p> <p>Motion: To approve in principal the 2020/21 to 2022/23 HRLSC Operational Business Plan. M/S: Patrick Nadjiwan, Tamar Witelson. Motion carried.</p> | |
| 7. Management report | <p>Sharmaine Hall updated the Board members on her meeting with the ADAG (which included an update on MAG audit recommendations and legal salaries) and the return to work plan for the HRLSC.</p> | |
| 8. Election of the Vice chair | <p>Evelyn Ball nominated Michelle Tan to be the Vice-Chair. Motion: To appoint Michelle Tan as the Vice-Chair. M/S: Evelyn Ball/ Tamar Witelson Motion carried.</p> | |
| 9. Adjournment | <p>Motion: To adjourn the meeting. M/S: Patrick Nadjiwan/Tamar Witelson Motion carried.</p> <p>Next meeting: January 19, 2021 at 4:00 pm. Meeting adjourned at 7:04 pm.</p> | |

TC = Teleconference, **M/S** = Moved/Seconded **OHRC** = Ontario Human Rights Commission, **ADAG** = Assistant Deputy Attorney General, Department of Justice = **DOJ**, Ministry of the Attorney General = **MAG**