

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

May 3, 2016
12:00 am – 2:26 pm
Toronto

Chair: Pat Case and Gina Papageorgiou

Attendees: Gina Papageorgiou Ruth Goba
Mary Gusella Nancy Chisholm Kathy Laird
Patrick Nadjiwan Kathy Lair
Nancy Gignac Raúl Cano Arana (minutes)

Pat Case left at 12:19 pm and Gina Papageorgiou chaired the rest of the meeting.

Item	Discussion
1.	Standing Items a) Approval of Agenda Motion: To approve agenda of the May 3, 2016 board meeting. M/S: Nancy Gignac, Mary Gusella Motion carried. b) Approval of Minutes Motion: To approve the Minutes of the March 30, 2016 board meeting. M/S: Patrick Nadjiwan, Nancy Gignac Motion carried. c) Conflict of Interest No conflicts were declared.
2.	Report from the Chair The Chair reported on the following: <ul style="list-style-type: none">• The ED search process, including timelines for the next steps;• The meeting of the HRLSC, OHRC, HRTO and the ministry on April 12, 2016.
3.	Report from Cross-Appointees <ul style="list-style-type: none">• Mary Gusella and Ruth Goba reported on their attendance at a meeting of the OHRC Commissioners.• Mary and Ruth will develop a framework and protocols for information sharing and collaboration between the two organizations.• Report from Cross-Appointees will be a standing board meeting agenda item.

4.	<p>Governance Committee</p> <ul style="list-style-type: none"> The delegation of authority policy and financial delegation chart were reviewed. The Board recommended changes to the policy. The financial delegation chart will remain as is.
5.	<p>Financial Report</p> <p>Nancy Chisholm reported on the following:</p> <ul style="list-style-type: none"> A summary of the HRLSC financial position as of March 31, 2016; 2015/2016 Certificate of Assurance (CoA) Compliance Report. <p>Motion: To approve the financial summary. M/S Nancy Gignac, Mary Gusella Motion carried.</p>
6.	<p>Update from Management:</p> <p>Kathy Laird reported on the following:</p> <ul style="list-style-type: none"> The Ratification of the HRLSC and OPSEU Collective Agreement and creation of the Employer Employee Relations Committee and other human resources issues; The <i>Conflict of Interest Memo</i> from the Chair to Board members; The efforts being made to achieve recognition and participation of the HRLSC in the Government of Ontario Action Plan on Sexual Harassment and Violence; Legal services statistics; case summaries, judicial reviews; The draft Annual Report; Administrative and Financial Attestations.
7.	<p>Scheduling 2016 Meetings</p> <ul style="list-style-type: none"> July 20, 2016 (teleconference to approve Audited Financial Statements and Annual Report) September 21, 2016 November 23, 2016
8.	<p>Adjournment</p> <p>Motion: To adjourn the meeting. M/S: Gina Papageorgiou, Nancy Gignac Motion carried.</p> <p>The meeting adjourned at 2:26 pm.</p> <p>Next meeting:</p> <ul style="list-style-type: none"> July 20, 2016 (teleconference to approve Audited Financial Statements)

TC = Teleconference, **LAO**= Legal Aid Ontario, **OPSEU**= Ontario Public Service Employees Union, **M/S** = Moved/Seconded, **HRLSC**= Human Rights Legal Support Centre, **HRTO**= Human Rights Tribunal, **OHRC** = Ontario Human Rights Commission, **MAG** = Ministry of Attorney General, **CASHRA** = Canadian Association of Statutory Human Rights Agencies, **ED** = Executive Director