

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

July 20, 2016
11:45 am – 1:05 pm
Conference call

Chair: Pat Case

Attendees:

Gina Papageorgiou (TC)	Sharmaine Hall
Mary Gusella (TC)	Kathy Laird
Nancy Gignac (TC)	Nancy Chisholm
Patrick Nadjiwan (TC)	Raúl Cano Arana (minutes)
Ruth Goba (TC)	

Finance Team joined the meeting from 11:45 to 12:38

Guests: Bessie Mavroutsikos, Almara Chuldjian and Belinda Mark, Hilborn LLP (TC)

Item	Discussion	Follow up
1	<p>Standing Items</p> <p>a) Approval of Agenda Motion: To approve agenda of the July 20, 2016 board meeting. M/S: Nancy Gignac, Mary Gusella Motion carried.</p> <p>b) Approval of Minutes Motion: To approve the Minutes the May 3, 2016 board meeting. M/S: Patrick Nadjiwan, Mary Gusella Motion carried.</p> <p>c) Conflict of Interest No conflicts were declared.</p>	
2	<p>New Business</p> <p>The Board reviewed the Delegation of Authority Policy. Motion: To approve the Delegation of Authority Policy with the amendments to section 3, paragraph 3.2, section 5, paragraph 5.2 and section 6 paragraph 6.3. M/S: Patrick Nadjiwan, Nancy Gignac Motion carried.</p>	
3	<p>Financial Report</p> <p>The Board reviewed the Audited Financial Statements and Audit Findings Communication for the 2015-2016 fiscal year, as outlined by Belinda Mark. Motion: To approve the Financial Statement of 2015-2016 with the correction to page 4 -Allocations on the statement of cashflows. M/S: Gina Papageorgiou, Nancy Gignac Motion carried</p>	

4	<p>Annual Report The Board reviewed the 2015-2016 Annual Report. Motion: To approve the 2015-2016 Annual Report with amendments to the Mediations Attended Report and other editing as needed. M/S: Gina Papageorgiou, Patrick Nadjiwan Motion carried</p>	
5	<p>Meeting with the new Attorney General, Yasir Naqvi</p> <p>The Board discussed the proposed dates for this meeting, and asked management to prepare a briefing note for the Board and a briefing note for the Minister, before meeting with the new AG.</p>	
6	<p>In camera Session</p>	
7	<p>Scheduling 2016 Meetings</p> <p>Proposed dates:</p> <ul style="list-style-type: none"> • September 21, 2016 • November 23, 2016 	
8	<p>Adjournment</p> <p>Motion: To adjourn the meeting. M/S: Gina Papageorgiou , Ruth Goba Motion carried. The meeting adjourned at 1:05 pm.</p> <p>Next meeting:</p> <ul style="list-style-type: none"> • September 21, 2016 in Toronto. 	

TC = Teleconference

M/S = Moved/Seconded

AG = Attorney General