

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

November 21, 2016

1:00 pm – 4:25 pm

Chair: Pat Case

Attendees:

Gina Papageorgiou	Sharmaine Hall
Mary Gusella	Nancy Chisholm
Nancy Gignac	Raúl Cano Arana (minutes)
Patrick Nadjiwan	
Ruth Goba	

Gina Papageorgiou left the meeting at 2:50 pm.

Item	Discussion
1.	<p>Standing Items</p> <p>a) Approval of Agenda Motion: To approve agenda of the November 21, 2016 board meeting. M/S: Nancy Gignac, Mary Gusella Motion carried.</p> <p>b) Approval of Minutes Motion: To approve the Minutes of September 21, 2016 board meeting with the amendment to change 2016 to 2017. M/S: Gina Papageorgiou, Patrick Nadjiwan Motion carried.</p> <p>c) Conflict of Interest No conflicts were declared.</p>
2.	<p>Report from the Chair</p> <p>The Chair reported on human resources matters (in-camera).</p> <p>The Board members reviewed the briefing note for the upcoming meeting with the Attorney General, Yasir Naqvi.</p> <p>The Chair discussed starting the HRLSC's Strategic Planning process in the spring 2017.</p> <p>Motion: To approve preparing the request for proposal and obtaining submissions from three vendors. M/S: Gina Papageorgiou, Mary Gusella. Motion carried.</p>

3. Cross-Appointment Update

Mary Gusella and Ruth Goba updated the Board members on their upcoming report. It is anticipated the HRTO and OHRC will meet in early 2017 to discuss the final report.

4. Annual General Meeting

The Chair convened the Annual General Meeting.

Motion: To ratify the 2016/17 the Audit Financial Statements as approved on July 20, 2016 and to appoint Hilborn LLP as Auditor for 2016/17.

M/S: Gina Papageorgiou, Patrick Nadjiwan.

Motion carried.

5. New Business

Pat Case and Gina Papageorgiou appointed to the ad-hoc Committee to respond to the the two complaints

6. Financial Report

Nancy Chisholm presented the April 1st to September 30th 2016 financial summary and briefed the members on the Ministry's Program Review Renewal and Transformation process.

Motion: To accept the financial summary.

M/S: Nancy Gignac, Mary Gusella

Motion carried.

7. Management Report

Sharmaine Hall reported the following:

- Staffing update
- Mediation Project Funding
- Provincial Agency Mandate Letter
- Approval of Annual Report
- Human Rights System Dashboard
- Employment Equity Survey
- Report on Legal Services
- Ontario's Action Plan on Sexual Harassment and Violence -Update
- Anti-Racism Directorate and Independent Police
- Oversight Review
- Relationship Management Framework
- OPSEU Collective Agreement
- Presentation to the UN
- Ugandan delegation
- Approval Process for the Operational Business Plan (OBP)
- Case Summaries
- Administrative and Financial Attestations

	<p>Motion: To accept administrative and financial attestations. M/S: Patrick Nadjiwan, Mary Gusella Motion carried.</p>
<p>8.</p>	<p>Scheduling 2017 Meetings</p> <ul style="list-style-type: none"> • Wednesday February 15, 2017 • Wednesday May 17, 2017 • Wednesday July 19, 2017 – conference call • Wednesday October 11, 2017 Regional meeting (London) • Wednesday December 13, 2017
<p>9.</p>	<p>Adjournment</p> <p>Motion: To adjourn the meeting. M/S: Nancy Gignac, Patrick Nadjiwan Motion carried.</p> <p>The meeting adjourned at 4:25 pm.</p> <p>Next meeting: February 15, 2017 in Toronto.</p>

TC = Teleconference

M/S = Moved/Seconded

AG = Attorney General

OHRC = Ontario Human Rights Commission

HRTO = Human Rights Tribunal of Ontario

HRLSC = Human Rights Legal Support Centre