

# Human Rights Legal Support Centre Board of Directors Meeting - Minutes

February 15, 2017  
12:00 pm – 3:30 pm

Chair: Patrick Nadjiwan

Attendees:

Mary Gusella	Sharmaine Hall
Nancy Gignac	Nancy Chisholm (minutes)
Pat Case	

Pat Case left the meeting at 12:55 pm.

Item	Discussion	Follow up
<b>1.</b>	<p><b>Standing Items</b></p> <p>a) To approve the agenda, amended to move item 4 New Business to item 2. <b>Motion:</b> To approve agenda of the February 15, 2017 Board meeting. <b>M/S:</b> Nancy Gignac, Mary Gusella <b>Motion carried.</b></p> <p>b) Approval of Minutes <b>Motion:</b> To approve the minutes of the November 21, 2016 and December 22, 2016 Board meetings. <b>M/S:</b> Pat Case, Nancy Gignac <b>Motion carried.</b></p> <p>c) Conflict of Interest A disclosure was made and deemed not to be a conflict.</p>	
<b>2.</b>	<b>New Business - in camera session</b>	
<b>3.</b>	<p><b>Report from the Chair</b></p> <p>Deferred.</p>	
<b>4.</b>	<p><b>Update from the Cross Appointee</b></p> <p>Mary Gusella reported on a meeting in January of the cross appointees and the Executive Directors of the HRLSC and the OHRC, an OHRC orientation session she attended and the OHRC's strategic plan. The agreement between the HRLSC and OHRC will be an MOU, which is currently being drafted. It will be presented to the Board in the coming months. It was noted that many of the collaborative initiatives outlined in the draft MOU are already underway.</p>	

<p><b>5. Financial Report</b></p>	<p>Nancy Chisholm presented the April 1<sup>st</sup> to December 31<sup>st</sup>, 2016 financial summary, year-end projections and plans for the 2017/18 budget.</p> <p>The process for developing the Executive Compensation Plan in accordance with the <i>Broader Public Sector Executive Compensation Act</i> was reviewed. The next step will be to provide the consultant with the background information about the positions covered by the Act.</p>	
<p><b>6. Management Report</b></p>	<p>Sharmaine Hall reported the following:</p> <ul style="list-style-type: none"> <li>• Human Resources</li> <li>• Human Rights System Dashboard</li> <li>• Ministry Dashboard</li> <li>• Report on Legal Services</li> <li>• Indigenous Services Update and Statistics</li> <li>• Risk Management</li> <li>• Case Summaries</li> <li>• Judicial Reviews</li> <li>• Administrative and Financial Attestations</li> </ul>	
<p><b>7. Scheduling 2017 Meetings</b></p>	<ul style="list-style-type: none"> <li>• Wednesday May 17, 2017</li> <li>• Wednesday July 19, 2017 – TC</li> <li>• Wednesday October 11, 2017 Regional meeting (London/Hamilton/Windsor)</li> <li>• Wednesday December 13, 2017</li> </ul>	
<p><b>8. Adjournment</b></p>	<p><b>Motion:</b> To adjourn the meeting.  <b>M/S:</b> Mary Gusella, Nancy Gignac  <b>Motion carried.</b>  The meeting adjourned at 3:05 pm.</p> <p>Next meeting:  May 17, 2017, in Toronto.</p>	

**M/S** = Moved/Seconded  
**MOU** = Memorandum of Understanding  
**OHRC** = Ontario Human Rights Commission  
**HRLSC** = Human Rights Legal Support Centre