

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

August 16, 2017
2:00 pm – 3:30 pm
Toronto

Chair: Patrick Nadjiwan (TC)

Attendees:

Mary Gusella Sharmaine Hall
Nancy Gignac (TC) Nancy Chisholm
Raúl Cano Arana (minutes)

Item	Discussion	Follow up
1	<p>Standing Items</p> <p>a) Approval of amended Agenda Motion: To approve the amend the agenda of the August 16, 2017 M/S: Mary Gusella/Nancy Gignac Motion carried.</p>	
2	<p>Strategic Planning</p> <ul style="list-style-type: none"> The strategic planning session will be postponed until a new Chair has been appointed. If there's a delay of more than a few months in an appointment being made, the Board will consider going ahead with the strategic planning. 	
3	<p>Executive Compensation Plan</p> <ul style="list-style-type: none"> Nancy Chisholm updated the Board Members on the progress of the plan. The comparator group is almost complete and the consultants are finishing a draft document. A conference call with the consultants and the Executive Compensation Committee to review the document will be scheduled for August 23rd or 24th. 	
4	<p>Board Recruitment Process</p> <ul style="list-style-type: none"> Sharmaine Hall reported on her discussions with Ministry staff about the recruitment of the new Chair and Board members. She has asked the Ministry to extend the deadline for applications to the end of August. Patrick Nadjiwan will be discussing HRLSC's participation in the recruitment process with staff from the Minister's office. There continues to be uncertainty about the effective date of resignations from the Board. Sharmaine will continue to attempt to clarify. <p>Cross Appointments</p> <ul style="list-style-type: none"> Karen Drake's cross-appointments has been approved by the Standing Committee on Government Agencies. The provincial Cabinet is meeting on Thursday August 17th at which time it is expected that Karen's appointment will be finalized. An Order in Council confirming her appointment is expected by the end of the week. 	

5	<p>LAO - HRLSC Agreement</p> <ul style="list-style-type: none"> • Sharmaine provided an update. 	
6	<p>HRLSC - OHRC MoU</p> <ul style="list-style-type: none"> • Mary Gusella reported that the MOU between the HRLSC and the OHRC may be presented to the Commissioners at their August 17, 2017 meeting. • Mary suggested that once the MOU is approved and signed from both parties, the HRLSC should create a tracking/review system to evaluate the MOU and guide its annual review. • The members reviewed and discussed the MOU. <p>Motion: To approve the Memorandum of Understanding between the HRLSC and the OHRC.</p> <p>M/S: Mary Gusella/Nancy Gignac</p>	
7	<p>Financial and Staff Report</p> <ul style="list-style-type: none"> • Nancy Chisholm reported that MAG has provided an additional \$75,000 funding for the mediation project for the current fiscal year. The balance of the full funding may be provided later in the year. • Sharmaine Hall provided an update on Jennifer Ramsay's retirement and the succession planning process for her position. 	
	<p>Adjournment</p> <p>Motion: To adjourn the meeting.</p> <p>M/S: Nancy Gignac, Mary Gusella</p> <p>Motion carried.</p> <p>The meeting adjourned at 3:30 pm.</p> <p>Next meeting: October 25, 2017 at the HRLSC offices.</p>	

TC = Teleconference, **LAO**= Legal Aid Ontario, **M/S** = Moved/Seconded, **HRLSC**= Human Rights Legal Support Centre, **HRTO**= Human Rights Tribunal, **OHRC** = Ontario Human Rights Commission, **MAG** = Ministry of Attorney General, **MOU** = Memorandum of Understanding