

# Human Rights Legal Support Centre Board of Directors Meeting - Minutes

September 19, 2017  
10:00 am – 11:20 am  
Toronto

Chair: Patrick Nadjiwan (TC)

Attendees:

Karen Drake	Sharmaine Hall
Mary Gusella (TC)	Nancy Chisholm
Nancy Gignac (TC)	Raúl Cano Arana (minutes)

Item	Discussion	Follow up
1	<p><b>Standing Items</b></p> <p>a) Approval of Agenda</p> <p><b>Motion:</b> To approve the agenda of the September 19, 2017 conference call meeting. <b>M/S:</b> Nancy Gignac/Mary Gusella <b>Motion carried.</b></p> <p>b) Approval of June 28, 2017, July 19, 2017 and August 16, 2017 Board meetings minutes.</p> <p><b>Motion:</b> To approve the minutes of the July 28, 2017 with an amendment to change “dare” to “are”, the July 19, 2017 and the August 16, 2017 Board meetings minutes. <b>M/S:</b> Mary Gusella/Nancy Gignac <b>Motion carried.</b></p> <p>c) Conflict of interest – no conflict of interest was declared by the members</p>	
2	<p><b>Executive Compensation Plan</b></p> <ul style="list-style-type: none"> <li>• Mary Gusella gave an overview of the draft Executive Compensation Plan to the members. Feedback about the actual salaries vs job rates and a possible maximum annual rate of increase will be passed on to the consultants. Nancy Chisholm updated the members on next steps and Government approval process of the plan. The deadline to submit the plan to MAG is September 29<sup>th</sup>.</li> </ul> <p><b>Motion:</b> To approve the draft version of Executive Compensation Plan, subject to amendments to be finalized by email. <b>M/S:</b> Nancy Gignac/Mary Gusella <b>Motion carried.</b></p>	

3	<p><b>HRLSC- LAO Agreement</b></p> <ul style="list-style-type: none"> <li>Sharmaine Hall updated the Board members on the HRLSC-LAO year-long agreement.</li> </ul>	
4	<p><b>Board Recruitment Process</b></p> <ul style="list-style-type: none"> <li>Sharmaine Hall reported that MAG’s Public Appointments Advisor confirmed that Pat Case, the HRLSC’s previous Chair, would be invited to participate in the Chair’s recruitment process and that the current (interim) Chair, Patrick Nadjiwan, would be invited to participate in the Members’ recruitment process.</li> </ul>	
5	<p><b>Adjournment</b></p> <p><b>Motion:</b> To adjourn the meeting  <b>M/S:</b> Karen Drake/Nancy Gignac  <b>Motion carried.</b></p> <p>The meeting adjourn at 11:20 am</p> <p>Next meeting:  October 25, 2017, in Toronto.</p>	

**TC** = Teleconference, **LAO**= Legal Aid Ontario, **M/S** = Moved/Seconded, **HRLSC**= Human Rights Legal Support Centre, **MAG** = Ministry of Attorney General