

# Human Rights Legal Support Centre Board of Directors Meeting - Minutes

December 12, 2018  
12:05 pm – 2:04 pm  
Conference call

Chair: Ena Chadha

Attendees:

Gilles LeVasseur (TC)	Nancy Gignac (TC)	Sharmaine Hall
Karen Drake	Patrick Nadjiwan (TC)	Nancy Chisholm
Kowthar Omar (TC)	Tamar Witelson (TC)	Raúl Cano Arana (Minutes)
Mary Gusella		

**Nancy Gignac left at 1:38 pm**

Item	Discussion	Follow up
1.	<p><b>Standing Items</b></p> <p>a) Approval of Agenda <b>Motion:</b> To approve the amended agenda. <b>M/S:</b> Gilles LeVasseur/Nancy Gignac <b>Motion carried.</b></p> <p>b) Approval of minutes of the November 14, 2018 <b>Motion:</b> To approve the amended minutes of the board meeting of November 14, 2018. <b>M/S:</b> Patrick Nadjiwan/Karen Drake <b>Motion carried.</b></p> <p>c) Conflict of Interest No conflicts were declared.</p>	
2.	<p><b>Cross-Appointments Report</b></p> <ul style="list-style-type: none"> <li>Karen Drake reported on the OHRC's progress in its four strategic focus areas: Reconciliation with Indigenous Communities, Education, Poverty and Criminal Justice.</li> </ul>	
3.	<p><b>Complaints</b></p> <ul style="list-style-type: none"> <li>The Complaints Policy review was deferred to a future meeting.</li> </ul>	
4.	<p><b>Operational Business Plan</b></p> <p>Sharmaine Hall and Nancy Chisholm reported. We received a letter from Assistant Deputy Minister, Irwin Glasberg, approving the 2018/19 to 2020/21 Operational Business Plan on November 22, 2018.</p> <p>The draft 2019/20 to 2021/22 Operational Business Plan was presented and discussed. The plan will be updated based on the discussion and the final version will be distributed by email a few days in advance of its due date, to allow for any additional comments.</p>	

	<p><b>Motion:</b> To approve, in principal, the 2019/20 to 2021/22 Operational Business Plan.</p> <p><b>M/S:</b> Mary Gusella/Tamar Witelson</p> <p><b>Motion carried</b></p>	
<b>5. Next Meeting</b>	<ul style="list-style-type: none"><li>February 12, 2019 – Teleconference</li></ul>	
<b>6. Adjournment</b>	<p><b>Motion:</b> To adjourn the meeting.</p> <p><b>M/S:</b> Mary Gusella/Tamar Witelson</p> <p><b>Motion carried.</b></p> <p>The meeting adjourned at 2:04 pm.</p>	