

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

December 16, 2019

6:00 pm

180 Dundas Street West, 7th floor

Toronto

Chair: Kowthar Omar (TC)

Attendees: Gilles LeVasseur (TC) Sharmaine Hall (TC)
 Karen Drake (TC) Bessie Mavroutsikos (TC)
 Patrick Nadjiwan (TC) Raúl Cano Arana (TC-Minutes)
 Tamar Witelson (TC)

Regrets: Ena Chadha

Item	Discussion
1	<p>Standing Items</p> <p>a) Approval of Agenda Motion: To approve the Agenda of the December 16, 2019 Board Meeting. M/S: Gilles LeVasseur/ Patrick Nadjiwan Motion carried.</p> <p>b) Approval of Minutes Motion: To approve the Minutes of the November 6, 2019 Board Meeting with the amendment to add to the Management Report: Thank you and recognition to 10 years of service Mary Gusella, Nancy Gignac and Patrick Nadjiwan. M/S: Gilles LeVasseur, Tamar Witelson. Motion carried.</p> <p>c) Conflict of Interest No conflicts were declared.</p>
2	<p>Management Report</p> <p>The Executive Director, Sharmaine Hall reported on the following:</p> <ul style="list-style-type: none"> • HRLSC - MAG Monthly Meeting. • January 1, 2020 New Hospitality and Travel Directive.
3	<p>Operational Business Plan</p> <p>Sharmaine Hall and the Acting Chief Administrator Officer, Bessie Mavroutsikos presented the 2020/21 to 2022/23 the drafted Business Plan</p>

	<p>to the Members. Final document would be sent to members before the deadline on December 31, 2019.</p> <p>Motion: To approve in principal the 2020/21 to 2022/23 Operational Business Plan.</p> <p>M/S: Patrick Nadjiwan, Tamar Witelson.</p> <p>Motion carried.</p>	
10	<p>Adjournment</p> <p>Motion: To adjourn the meeting.</p> <p>M/S: Karen Drake, Patrick Nadjiwan.</p> <p>Motion carried.</p> <p>The meeting adjourned at 7:25 pm.</p> <p>Next meeting: Teleconference on February 4, 2020 at 1:00 PM</p>	

TC = Teleconference, **M/S** = Moved/Seconded, **HRLSC** = Human Rights Legal Support Centre, **MAG** = Ministry of the Attorney General