

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

March 2, 2021
4:04 – 7:05pm
Video Conference

Chair: Mary Joe Freire

Attendees: Evelyn Ball Michelle Tan Sharmaine Hall
Ena Chadha Patrick Nadjiwan Bessie Mavroutsikos
Martial Moreau Tamar Witelson Camille Bettonville (Minutes)

Item	Discussion	Follow up
1	<p>Standing Items</p> <p>a) Approval of Agenda Motion: To approve the Agenda of the March 2, 2021 Board Meeting. M/S: Tamar Witelson, Martial Moreau Motion carried.</p> <p>b) Approval of Minutes Motion: To approve the Minutes of the January 19, 2021 Board Meeting. M/S: Patrick Nadjiwan, Michelle Tan Motion carried.</p> <p>c) Conflict of Interest No conflict was declared.</p>	
2	<p>Report from the Chair Mary Joe Freire updated the Board members on the followings:</p> <ol style="list-style-type: none"> 1. business arising from the minutes; 2. meeting with LAO on January 20, 2021; 3. meeting with HRTO Associate Chair; 4. 2021-2022 Board Regional Meeting; 5. Executive Steering Committee – Terms of Reference; and 6. board members appointments. <p>Motion: To approve the Executive Steering Committee terms of reference. M/S: Michelle Tan, Martial Moreau Motion carried.</p>	
3	<p>Cross-appointment update</p> <p>Ena Chadha reported on the OHRC's recent work in the following areas:</p>	

	<p>Reconciliation with Indigenous Communities, Racial Profiling, Criminal Justice, Education and Poverty.</p>	
<p>4</p>	<p>Financial Report</p> <p>Bessie Mavroutsikos presented:</p> <ul style="list-style-type: none"> • the 2020-21 Department of Justice’s (DOJ) Financial Summary and the Proposed Budget for 2021-22; and • the 2020-21 Ministry of the Attorney General’s (MAG) Financial Summary and the Proposed Budget for 2021-22. <p>Motion: To approve both DOJ and MAG’s Financial Summaries for 2020-21. M/S: Evelyn Ball, Martial Moreau Motion carried.</p> <p>Motion: To approve both DOJ and MAG’s Proposed Budgets for 2021-22. M/S: Tamar Witelson, Ena Chadha Motion carried.</p> <p>Martial Moreau reported on the status of the bank balance from September 2020 to December 2020.</p> <p>Motion: To approve the bank balance from September 2020 to December 2020. M/S: Patrick Nadjiwan, Michelle Tan Motion carried.</p>	
<p>5</p>	<p>Income Eligibility Criteria (IEC) Consultant Proposal</p> <p>Motion: To approve the proposal submitted by Consulting Matrix Inc. in principle, subject to revision on the scope of the consultation and the consultation process, data management set and timeline; and authorize staff to continue to work on the proposal which would come back to the board with an upset limit of \$140,000. M/S: Evelyn Ball, Patrick Nadjiwan Motion carried.</p> <p>A Board/staff Committee was struck to work closely with the consultant on the Income Eligibility Criteria initiative. Staff member part of the committee will be Toby Young (lead), Sharmaine Hall and Bessie Mavroutsikos.</p> <p>Motion: To approve the nomination of Tamar Witelson, Ena Chadha, Martial Moreau and Mary Joe Freire as part of the Income Eligibility Criteria Committee. M/S: Michelle Tan, Patrick Nadjiwan Motion carried.</p>	
<p>6</p>	<p>Management Report</p> <p>Sharmaine Hall reported on the following.</p> <ol style="list-style-type: none"> 1. HRLSC Update 2. MAG Update 	

	<ol style="list-style-type: none"> 3. HRTO Update 4. Implementation of Audit recommendations 5. Workplace Sexual Harassment Initiative (SHARE) 6. Report on Legal Services 7. Judicial Review Report 8. Case Outcomes 9. Financial and Administrative Attestations <p>The Board reviewed the standing items of Financial and Administrative Attestations, Implementation of Audit recommendations, Judicial Reviews and Case Outcomes.</p> <p>The Equity, Diversity and Inclusion Survey item was deferred to the next Board Meeting.</p>	
7	<p>Scheduling meetings</p> <ul style="list-style-type: none"> • Tuesday, May 18, 2021 at 4pm – <i>Year-End Review</i> • Tuesday, July 20, 2021 at 4pm – <i>Annual Report and Annual Members Meeting</i> • Tuesday, October 26, 2021 at 4pm – <i>Mid-Year Review</i> • Tuesday, December 14, 2021 at 4pm – <i>Operational Business Plan</i> • Tuesday, February 15, 2022 at 4pm – <i>Winter meeting</i> 	
8	<p>Adjournment</p> <p>Motion: To adjourn the meeting. M/S: Patrick Nadjiwan, Ena Chadha Motion carried.</p> <p>The meeting adjourned at 7:05pm. Next meeting: May 18, 2021</p>	

TC = Teleconference, **LAO**= Legal Aid Ontario, **OPSEU**= Ontario Public Service Employees Union, **M/S** = Moved/Seconded, **HRLSC**= Human Rights Legal Support Centre, **HRTO**= Human Rights Tribunal, **OHRC** = Ontario Human Rights Commission, **MAG** = Ministry of Attorney General, **CASHRA** = Canadian Association of Statutory Human Rights Agencies, **ED** = Executive Director