

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

May 18, 2021
4:33 – 8:00
Video Conference

Chair: Mary Joe Freire

Attendees: Evelyn Ball Michelle Tan Sharmaine Hall
Ena Chadha Patrick Nadjiwan Bessie Mavroutsikos
Martial Moreau Tamar Witelson Gary Pieters
Sharon Hughes (minutes)

Guests: David Corbett Jane Mallen Toby Young
Camille Bettonville

Ena Chadha left from 4:45pm – 5:49pm.

David Corbett and Jane Mallen joined at 4:59pm.

Meeting started at 4:33pm.

Item	Discussion	Follow up
1	<p>Standing Items</p> <p>Land acknowledgement by Evelyn Ball.</p> <p>a) Approval of Agenda as amended Motion: To approve the May 18, 2021 Board Meeting Agenda. M/S: Patrick Nadjiwan, Ena Chadha Motion carried.</p> <p>Mentioned that agenda was reviewed by the ESC.</p> <p>Sharmaine – changing order of agenda – cross appointment update to where the financial update was scheduled to be.</p> <p>b) Approval of Minutes Motion: To approve the Minutes of the March 2, 2021 Board Meeting. M/S: Martial Moreau/Michelle Tan Motion carried.</p> <p>b.2) Approval of Minutes for April 19, 2021 ad hoc Board Meeting. M/S Evelyn Ball/Patrick Nadjiwan Motion carried.</p> <p>Sharmaine introduced Toby and Sharon</p>	

	<p>c) Conflict of Interest Check No conflicts were declared. Ena Chadha – standing conflict of interest for her role as chief commissioner.</p>	
2	<p>Financial Report</p> <p>Bessie Mavroutsikos presented the Year to Date Actuals for 2020-2021 Fiscal Year and the Treasurer’s Report.</p> <p>Martial Moreau presented the bank balance for January – March 2021.</p> <p>Motion: approval of the financial update M/S Patrick/Evelyn Motion carried.</p>	
3	<p>Ministry/ Board Discussion</p> <ol style="list-style-type: none"> 1) Roundtable introduction 2) Introduction of HRLSC Business Case by Mary Joe Freire 3) Comments & Feedback with DAG David Corbett and ADAG Jane Mallen <p>The DAG and ADAG expressed their appreciation for HRLSC and their wish to assist in getting more funding. Members of the Board participated in a wide-ranging discussion regarding the issues.</p>	
4	<p>Cross-Appointment Update</p> <p>Ena Chadha reported on the OHRC’s recent work in the following areas:</p> <ul style="list-style-type: none"> • Criminal justice work, • Indigenous reconciliation • Accessibility and Education • Poverty 	
5	<p>Income Eligibility Criteria (IEC) Project – Update</p> <p>Sharmaine Hall and Toby Young presented the update on the IEC Project:</p> <ul style="list-style-type: none"> • HRLSC has hired a consultant to assist us with the project. The project plan sets out a 2-year timeline • Phase 1 will include planning and preparation, internal operational research as well as external research on income testing. The first interim report will be presented to the Board in early September 	
6	<p>Report from the Chair</p> <p>Mary Joe Freire updated the Board on the following items:</p> <ul style="list-style-type: none"> • Regional Meeting and July 20, 2021 Meeting • Strategic Plan <p>Considering undertaking Strategic Planning process sometime this fiscal year.</p>	

	<ul style="list-style-type: none"> • Risk Management Training There a Risk Management Workshop for the Board will take place as part of the July 22nd Board Meeting. • Diversity and Inclusion We are also looking into opportunities to provide diversity and inclusion training for the Board at a future date. • Update on the Executive Director’s Performance Assessment Process <p>Reviewed “in camera” at 6:35pm for approx. 5 minutes.</p>	
7	<p>Management Report</p> <p>Sharmaine Hall reported on the following:</p> <ul style="list-style-type: none"> • HRLSC Update • HRTTO Update • Implementation of Audit Recommendations • Mindy Noble, SHARE Supervisor reported on Workplace Sexual Harassment Initiative (SHARE) • Equity, Diversity, and Inclusion Survey • Report on Legal Services • Judicial Review Report • Case Outcomes • Financial and Administrative Attestations 	
8	<p>2021-2022 Meetings</p> <ul style="list-style-type: none"> • Tuesday, July 20 and 22, 2021– Annual Report and Annual Members Meeting • Tuesday, October 26, 2021 at 4pm – Mid-Year Review • Tuesday, December 14, 2021 at 4pm – Operational Business Plan • Tuesday, February 15, 2022 at 4pm – Winter meeting 	
9	<p>Adjournment</p> <p>Motion: To adjourn the meeting.</p> <p>M/S: Tamar/ Michelle</p> <p>The meeting was adjourned at 8:00pm.</p> <p>Next meeting is July 20th and 22nd, 2021.</p>	

TC = Teleconference, **LAO**= Legal Aid Ontario, **OPSEU**= Ontario Public Service Employees Union, **M/S** = Moved/Seconded, **HRLSC**= Human Rights Legal Support Centre, **HRTTO**= Human Rights Tribunal, **OHRC** = Ontario Human Rights Commission, **MAG** = Ministry of Attorney General, **CASHRA** = Canadian Association of Statutory Human Rights Agencies, **ED** = Executive Director