

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

November 14, 2018
12:08 pm – 2:38 pm
Toronto

Chair: Ena Chadha

Attendees:

Gilles LeVasseur	Nancy Gignac	Sharmaine Hall
Karen Drake	Patrick Nadjiwan (TC)	Nancy Chisholm
Kowthar Omar	Tamar Witelson (TC)	Raúl Cano Arana (minutes)
Mary Gusella		

Item	Discussion	Follow up
1	<p>Standing Items</p> <p>a) Approval of Agenda – The Agenda was amended to reflect the Board meeting start time from 12:00 am to 12:00 pm and the Annual General Meeting starting time from 1:45 pm to 2:35 pm. Motion: To approve amended agenda of the November 14, 2018 Board meeting and the Annual General Meeting. M/S: Nancy Gignac/Karen Drake Motion carried.</p> <p>b) Approval of Minutes Motion: To approve the Minutes of the September 24, 2018 teleconference meeting. M/S: Gilles LeVasseur/ Nancy Gignac Motion carried.</p> <p>c) Conflict of Interest Tamar Witelson disclosed that an HRLSC Lawyer serves as Board member for her employer, Metropolitan Action Committee on Violence Against Women and Children (METRAC). No conflicts were declared.</p>	
2	<p>Cross-Appointments Report</p> <ul style="list-style-type: none"> Karen Drake reported on the OHRC’s progress in its four strategic focus areas: Reconciliation with Indigenous Communities, Education, Poverty and Criminal Justice. 	
3	<p>Complaints</p> <ul style="list-style-type: none"> Review of the Complaints Policy deferred to the December 12, 2018 meeting. One suggestion was that the policy could include a visual path of the process. Gilles LeVasseur, Kowthar Omar and Tamar Witelson formed the ad-hoc committee to deal the current Board complaint. 	

4	<p>Financial Report Nancy Chisholm presented the Financial Summary Report from April 1, 2018 to July 31, 2018. Motion: To approve the Financial Summary Report from April 1, 2018 to July 31, 2018 M/S Gilles LeVasseur/Mary Gusella Motion carried</p>	
5	<p>Management Report Sharmaine Hall reported on the following:</p> <ul style="list-style-type: none"> • Ernst & Young Report • MAG’s Multi-Year Planning Process • Executive Compensation Update • Human Resources Update • Collective Bargaining Update • HRTO Applications Against HRLSC • MAG French Languages Service visit • Operational Business Plan • Federal Government Sexual Harassment and Violence Initiative • Report on Legal Services • Judicial Review Report • Case Outcomes • Financial and Administrative Attestations <p>The Management Report was amended to reflect the changes to the Human Resources Update. Motion: To receive the amended Management report. M/S Gilles LeVasseur/Nancy Gignac Motion carried</p>	
7	<p>Adjournment</p> <p>Motion: To adjourn the meeting. M/S: Motion carried. The meeting adjourned at 2:38 pm.</p> <p>Next meeting: December 12, 2018 – Teleconference</p>	