

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

November 18, 2015
2:30 pm – 4:25 pm
Toronto

Chair: Pat Case (TC)

Attendees: Gina Papageorgiou (TC) Nancy Chisholm (minutes)
Mary Gusella Kathy Laird
Patrick Nadjiwan (TC)
Nancy Gignac (TC)

Item	Discussion	Follow up
1	<p>Standing Items</p> <p>a) Approval of Agenda Motion: To approve the Agenda of the November 18, 2015 Board Meeting Agenda. M/S: Nancy Gignac, Mary Gusella Motion carried.</p> <p>b) Conflict of Interest No conflicts were declared.</p> <p>c) Approval of Minutes Motion: To approve the Minutes of the September 23, 2015 Board Meeting. M/S: Mary Gusella, Nancy Gignac Motion carried.</p>	
2	<p>Report from the Chair</p> <p>The Chair reported on the following:</p> <ul style="list-style-type: none"> • Chair and Executive Director made a presentation about the HRLSC at the mid-year meeting of CASHRA; • Cross appointment with OHRC was discussed with the new Chief Commissioner of the OHRC and with MAG; all are supportive. 	
3	<p>Financial Report</p> <p>Nancy Chisholm reported on the following:</p> <ul style="list-style-type: none"> • Financial summary and budget for April to August 2015, reflecting funding for the Mediation Project; • Three year financial plan. 	

4	<p>Management Report</p> <p>Kathy Laird reported on the following:</p> <ul style="list-style-type: none"> • Labour relations; • MAG initiatives; • Approval process for the Operational Business Plan. <p>The Board reviewed the standing items of Financial and Administrative Attestations, Statistics, Judicial Reviews and Case Summaries.</p>	
5	<p>New Business</p> <ul style="list-style-type: none"> • Pat Case and Nancy Gignac appointed as ad hoc committee to review complaint 	
6	<p>Annual Meeting</p> <p>The Chair convened the Annual Membership Meeting.</p> <p>Ratification of Audited Financial Statements</p> <p>Motion: To adopt the 2014-15 Audited Financial Statements as approved on July 17, 2015. M/S: Nancy Gignac, Gina Papageorgiou Motion carried.</p> <hr/> <p>Appointment of the Auditor</p> <p>Motion: To appoint Hilborn LLP as Auditor for 2015-16. M/S: Gina Papageorgiou, Patrick Nadjiwan Motion carried.</p>	
7	<p>Adjournment</p> <p>Motion: To adjourn the meeting. M/S: Nancy Gignac, Mary Gusella. Motion carried.</p> <p>The meeting adjourned at 4:25 pm.</p> <p>Next meeting: February 3, 2016</p>	

TC = Teleconference

M/S = Moved/Seconded

DAG = Deputy Attorney General

OHRC = Ontario Human Rights Commission

MAG = Ministry of Attorney General

CASHRA = Canadian Association of Statutory Human Rights Agencies