

Human Rights Legal Support Centre Board of Directors Meeting - Minutes

Date: November 1, 2022
Time: 9:00am – 11:15am
8th floor Conference Room + Teleconference

Chair: Ena Chadha

Vice Chair: Mary Joe Freire

Attendees: Evelyn Ball Michelle Tan Patrick Nadjiwan
 Martial Moreau (VC) Gary Pieters Sharmaine Hall
 Bessie Mavroutsikos

Regrets: Tamar Witelson

Item	Discussion	Follow up
1	<p>Standing Items</p> <p>a) Approval of Agenda Motion: To approve the Mid-Year Review Board Meeting Agenda. M/S: Patrick/Evelyn Motion carried.</p> <p>b) Approval of Minutes Motion: To approve the Minutes of the July 12, 2022 General Board Meeting. M/S: Mary Joe/Michelle Motion carried.</p> <p>c) Conflict of Interest Michelle may be a respondent in an HRTO application arising from LTB duties, will forward name to Sharon. Patrick will also be flagging something for Sharmaine and Sharon.</p>	
2	<p>Chair Report – Ena Chadha</p> <p>a) Mandate Letter issued September 2022 was reviewed with a discussion of the risks, with a focus on Centralizing Realty Authority, Centralization of Procurement, Community Jobs Initiative, Diversity and Inclusion, Data Collection and Digital and Customer Service. Board Risk Committee maybe reinstated.</p> <p>b) Operational Business Plan - Board to provide feedback via email and approve at next Board meeting</p> <p>c) Mandate Review – management draft will be sent to Ena for review, committed to submitting to Auditors November 4, 2022</p> <p>d) DAG meeting update – discussed strategy, will invite DAG and ADAG to a future Board meeting</p> <p>e) Board Development meeting debrief – various Board Members found personality assessment in particular very useful. Consultant Celine Williams will be doing a follow up at December Board meeting.</p>	

3	<p>Cross Appointment Update</p> <p>Gary Pieters provided an update on OHRC business including mention of their Strategic Plan, Technology migration, and the Right to Read Program implementation.</p>	
4	<p>Financial Report</p> <ul style="list-style-type: none"> a) Year to date Actuals – Bessie provided an update b) Treasurer’s Report – Martial discussed his report. c) Mary Joe will reconvene the Public Awareness Campaign Committee <p>Motion: to amend the name of Public Education Campaign to Public Awareness Campaign. M/S: Patrick/Mary Joe Motion carried.</p>	
5	<p>Community Jobs Initiative</p> <p>Discussed government’s initiative to support local communities; the CJI will consider relocating agencies to locations outside the GTA in order to promote economic growth to smaller locales.</p> <p>This initiative, if the HRLSC is selected (and depending on where the agency is moved to) could have a significant impact on the organization. The possible impact include:</p> <ul style="list-style-type: none"> • impact to services, majority of HRLSC clients reside in the GTA, a move outside the GTA will make it difficult for clients to personally access HRLSC offices; • Impact to staff, if the organization is moved, it is unknown whether staff will be able to work remotely; if not it is uncertain whether staff would choose to move to the new location, this would have an impact on the short- and long-term services to HRLSC clients 	
6	<p>Realty Authority</p> <p>HRLSC staff informed the Board of provincial government’s intention to assume Realty Authority via legislative change to the <i>Human Rights Code</i>. Formal notice of this change was provided to the HRLSC Board by way of letter (email) to the Board Chair.</p>	
7	<p>Management Report</p> <ul style="list-style-type: none"> 1. Administrative Attestation 2. Financial Attestation <p>The Board reviewed the standing items of Financial and Administrative Attestations.</p>	
8	<p>2022-2023 Meetings</p> <ul style="list-style-type: none"> • Tuesday, December 13, 2022 at 4:00pm – Operational Business Plan • Tuesday, February 28, 2023 at 4:00pm – Winter meeting 	
10	<p>Adjournment</p> <p>Motion: To adjourn the meeting. M/S: Patrick/Gary Motion carried.</p>	

TC = Teleconference, **LAO**= Legal Aid Ontario, **OPSEU**= Ontario Public Service Employees Union, **M/S** = Moved/Seconded, **HRLSC**= Human Rights Legal Support Centre, **HRTO**= Human Rights Tribunal, **OHRC** = Ontario Human Rights Commission, **MAG** = Ministry of Attorney General, **CASHRA** = Canadian Association of Statutory Human Rights Agencies, **ED** = Executive Director