

# Human Rights Legal Support Centre Operational Business Plan Board of Directors Meeting - Minutes

Date: December 13, 2022

Time: 4:05pm – 7:10pm

Via Videoconference

Chair: Ena Chadha

Vice Chair: Mary Joe Freire

Attendees: Michelle Tan Patrick Nadjiwan Martial Moreau  
Tamar Witelson Gary Pieters Evelyn Ball  
Bessie Mavroutsikos Sharon Hughes (Minutes)

Guests: Andrew Ursel Céline Williams (reVisionary)

Regrets: Sharmaine Hall

Item	Discussion
1	<p><b>Standing Items</b></p> <p><b>a) Approval of Agenda</b> <b>Motion:</b> To approve the Agenda of the Operational Business Plan Board Meeting. <b>M/S:</b> Mary Joe Freire/Michelle Tan <b>Motion carried.</b></p> <p><b>b) Conflict of Interest</b> <b>No conflicts were declared.</b></p> <p><b>c) Approval of Minutes</b> <b>Motion:</b> To approve the Minutes of the November 1, 2022, Mid-Year Review Board Meeting. <b>M/S:</b> Michelle Tan/Martial Moreau <b>Motion carried.</b></p>
2	<p><b>Board Development Wrap Up</b></p> <p>Céline shared the results of the personality assessments with the Board. Also discussed was the Agreements and the Consent Agenda. Board suggested that the personality assessments being done by management team be combined with the Board's assessments.</p>
3	<p><b>Cross Appointee Update</b></p> <p>Gary Pieters updated the Board on the following OHRC items: .</p> <ul style="list-style-type: none"><li>▪ OHRC Board Meeting</li><li>▪ 3 Pillars Meeting</li><li>▪ OHRC Strategic Plan</li><li>▪ Letter to TDSB re School Resource Officer (SRO) program</li></ul>

	<ul style="list-style-type: none"> <li>▪ OHRC launched Poverty Point of View (POV)</li> <li>▪ Submissions on use of force and searches in correctional institutions</li> </ul>
4	<p><b>Website Demonstration</b> Andrew took the Board through a quick, comprehensive demo of the new HRLSC website and invited them to provide feedback.</p>
5	<p><b>Report from the Chair</b> Ena reported on the following topics:</p> <ol style="list-style-type: none"> <li>a) Symposium Summary – received positive feedback from attendees, SABA was happy to have sponsored the reception and the results/attendance, AG happy and requested video, Andrew mentioned positive comments on HRLSC social media</li> <li>b) 3 Pillars Meeting – HRLSC Symposium positive comments were made, relationship strengthened with HRTO, hoping for more shared social media coverage from OHRC</li> <li>c) Consent Agenda – Mary Joe and Patrick to review HRLSC By-laws for compliance and Executive Steering Committee to draft first Consent Agenda and present it at Winter Board Meeting</li> <li>d) Operational Business Plan – numbers need to be revised (Section 12), Board will be sent Section 12 once revised and provide comment/approval by December 19<sup>th</sup>, 2022</li> <li>e) Management Report – in Sharmaine’s absence Ena asked that the Board carefully review the report in the meeting materials and email any questions</li> </ol> <p><b>Motion:</b> To approve in principle the HRLSC 2023-24 to 2025-26 Operational Business Plan, as amended. <b>M/S:</b> Evelyn Ball/Mary Joe Freire <b>Motion carried.</b></p>
6	<p>Public Awareness Campaign Update Mary Joe explained that the briefing note included in the meeting materials was a refresher and will be reconvening the PAC Committee to discuss achievements and advise on next steps at Winter Board Meeting.</p>
5	<p><b>Next Meeting</b> February 28, 2023 – Board Meeting – Winter Meeting</p>
6	<p><b>Adjournment at 7:10pm</b> <b>Motion:</b> To adjourn the meeting <b>M/S:</b> Patrick Nadjiwan/Mary Joe Freire <b>Motion carried.</b></p>

**BN** = Briefing Note, **TC** = Teleconference, **LAO**= Legal Aid Ontario, **OPSEU**= Ontario Public Service Employees Union, **M/S** = Moved/Seconded, **HRLSC**= Human Rights Legal Support Centre, **HRTO** = Human Rights Tribunal, **OHRC** = Ontario Human Rights Commission, **MAG** = Ministry of Attorney General,  
**DAG** = Deputy Attorney General, **ADAG** = Assistant Deputy Attorney General, **CASHRA** = Canadian Association of Statutory Human Rights Agencies, **ED** = Executive Director