

# Human Rights Legal Support Centre Board of Directors Meeting - Minutes

May 16, 2023  
10:00am – 1:00pm  
Video Conference

Chair: Ena Chadha

Attendees: Mary Joe Freire Evelyn Ball Martial Moreau  
Tamar Witelson Patrick Nadjiwan Gary Pieters  
Michelle Tan Bessie Mavroutsikos Sharmaine Hall  
Sandi Bell Sharon Hughes (Minutes)

Guests: Andrew Ursel

Item	Discussion
1.	<b>Land Acknowledgement</b>  <i>Michelle Tan</i>
2.	<b>New Board Member Welcome</b>  Chair Chadha introduced Sandi Bell to the Members of the Board.  <i>Ena Chadha</i>
3.	<b>Standing Items</b>  <b>a)</b> Approval of Board of Directors Meeting Agenda <b>Motion:</b> To approve the Agenda of the May 16, 2023 Board Meeting. <b>M/S:</b> Mary Joe Freire, Evelyn Ball <b>Motion carried.</b>  <b>b)</b> Approval of Minutes <b>Motion:</b> To approve the Minutes of the February 28, 2023 Year End Review Board Meeting. <b>M/S:</b> Michelle Tan, Martial Moreau <b>Motion carried.</b>  <b>c)</b> Conflict of Interest Michelle Tan advised that she has been reappointed to the Landlord and Tenant Board as Vice Chair until 2026. Will continue to abide by the recommendations set out in the Integrity Commissioners opinion of October 2020.  <i>Ena Chadha</i>

4	<p><b>Report from the Chair</b></p> <p>The Chair discussed the following topics:</p> <ul style="list-style-type: none"> <li>• Operational Business Plan – Status Update</li> <li>• Board Meeting Protocol - Agreements</li> <li>• Board Meeting Protocol – Consent Items</li> </ul> <p><b>Motion:</b> To approve the adoption of Consent Items Protocol for future Board meeting Minutes.  <b>M/S:</b> Mary Joe Freire, Martial Moreau  <b>Motion carried.</b></p> <ul style="list-style-type: none"> <li>• Strategic Planning Request for Service (RFS)</li> </ul> <p><b>Motion:</b> To approve the RFS in principle and to launch the procurement process pending the edits suggested by Board Members.  <b>M/S:</b> Patrick Nadjiwan, Tamar Witelson  <b>Motion carried.</b></p> <ul style="list-style-type: none"> <li>• HRLSC 15th Anniversary</li> </ul> <p style="text-align: right;"><i>Ena Chadha</i></p>
5	<p><b>Cross-Appointment Update</b></p> <p>Gary Pieters provided an update on the following OHRC Initiatives:</p> <ul style="list-style-type: none"> <li>• Anti-Black Racism in Education Round Table</li> <li>• Right to Read Update</li> <li>• Recent Chief Commissioner’s Public Statement on Housing</li> <li>• Chief Commissioner’s Op-Ed on Anti-Hate Strategy</li> <li>• Staffing changes at OHRC</li> </ul> <p>Gary Pieters also indicated that, going forward, the responsibility for the Cross Appointee updates will be shared with Sandi Bell.</p> <p style="text-align: right;"><i>Gary Pieters</i></p>
6	<p><b>Financial Report</b></p> <p>Chief Administrative Officer, Bessie Mavroutsikos, presented the 2023-2024 Budget.</p> <p><b>Motion:</b> To approve the 2023-2024 Budget.  <b>M/S:</b> Martial Moreau/Evelyn Ball  <b>Motion carried.</b></p> <p style="text-align: right;"><i>Bessie Mavroutsikos</i></p>
7	<p><b>Public Awareness Campaign (PAC) – Update</b></p> <p>Mary Joe Freire, Chair of the PAC along with Andrew Ursel (Communications) provided an update on the following PAC initiatives:</p> <ul style="list-style-type: none"> <li>• Educational Videos for the Public</li> <li>• Distribution of SOLGEN posters to legal clinics</li> <li>• Google Ads for HRLSC</li> </ul> <p style="text-align: right;"><i>Mary Joe Freire and Andrew Ursel</i></p>

9	<p><b>Management Report</b></p> <p>Executive Director, Sharmaine Hall, discussed the following items:</p> <ul style="list-style-type: none"> <li>• HRLSC Update</li> <li>• HRTO Update</li> <li>• Ministry Update</li> <li>• OHRC changes</li> <li>• Year End Statistics</li> <li>• SHARE update</li> <li>• ISOC update</li> <li>• Judicial Review Report</li> <li>• Case Outcomes</li> <li>• Financial and Administrative Attestations</li> </ul> <p style="text-align: right;"><i>Sharmaine Hall</i></p>
10	<p><b>Scheduled 2023-2024 Board Meetings:</b></p> <ul style="list-style-type: none"> <li>• Tuesday July 11, 2023 –General Board Meeting and Annual Members’ Meeting (2:00 – 6:00 pm)</li> <li>• September 19, 2023 – Regional Board Meeting/Board Development Meeting (full day in person meeting)</li> <li>• October 17, 2023– Mid-Year Review Board Meeting (time TBD)</li> <li>• December 5, 2023 – Operational Business Plan Board Meeting (time TBD)</li> <li>• February 27, 2024 – Winter Board Meeting (time TBD)</li> </ul>
10	<p><b>Adjournment</b></p> <p><b>Motion:</b> To adjourn the Board of Directors Meeting.</p> <p><b>M/S:</b> Mary Joe Freire, Patrick Nadjiwan</p> <p><b>Motion carried.</b></p>

**TC** = Teleconference, **LAO**= Legal Aid Ontario, **OPSEU**= Ontario Public Service Employees Union, **M/S** = Moved/Seconded, **HRLSC**= Human Rights Legal Support Centre, **HRTO**= Human Rights Tribunal, **OHRC** = Ontario Human Rights Commission, **MAG** = Ministry of Attorney General **ED** = Executive Director