

Human Rights Legal Support Centre

Operational Business Plan

Board of Directors Meeting - Minutes

Date: December 14, 2021
 Time: 4:05pm – 7:15pm (continued in camera)
 Via Videoconference

Chair: Ena Chadha

Attendees:	Mary Joe Freire Patrick Nadjivan Gary Pieters	Evelyn Ball Martial Moreau Sharmaine Hall	Michelle Tan Tamar Witelson Bessie Mavroutsikos Sharon Hughes (Minutes)
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Guests:	Toby Young	Camille Bettonville	Andrew Ursel
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Item	Discussion	Follow up
1	<p>Standing Items Mary Joe Freire presided over the meeting at Ena Chadha’s request.</p> <p>a) Approval of Agenda Motion: To approve in the Agenda of the Operational Business Plan Board Meeting. M/S: Evelyn Ball, Martial Moreau Motion carried.</p> <p>b) Conflict of Interest No conflicts were declared.</p> <p>c) Approval of Minutes Motion: To approve the Minutes of the October 26, 2021, Mid-Year Review Board Meeting. M/S: Patrick Nadjivan, Michelle Tan Motion carried.</p> <p>Business arising from the minutes of the October 26, 2021, Mid-Year Review Board Meeting:</p> <p>Funding for the Board proposed public education campaign. This item will be deferred to the Winter Board meeting.</p> <p>Mary Joe Freire deferred the in camera item to the management report part of this meeting.</p> <p>Capacity Building Planning – Board requested an update on the status of this item. This item will be deferred to the Winter Board meeting.</p>	

	<p>Prior to Winter Board Meeting we can convene a Capacity Building meeting.</p> <p>Sharmaine acknowledged and thanked the Board Members for their hard work all year, especially in the last 1.5 months. The HRLSC have made a donation on behalf of Board and staff to Feed Ontario.</p> <p>Mary Joe Freire thanked Sharmaine for all her preparation and hard work. As former chair she appreciated all of the HRLSC support.</p>	
2	<p>Chair Report – Ena Chadha</p> <p>Ena asked Sharmaine to please pass on to staff the Boards thanks and gratitude for all our hard work. Happy holidays as well, to staff and all Board Members.</p> <p>Ena discussed her meeting on November 25th with the Attorney General regarding the September 2021 mandate letter. Ena suggested we invite the DAG and ADAG to attend our Winter Board Meeting on February 15th.</p> <p>Sharmaine commented that her understanding from the ADAG is that the mandate review is proceeding in fiscal 2022/23. HRLSC staff will commence preparations for the mandate review in January 2022. Further briefing will be provided to the Board at the winter meeting in February.</p>	
3	<p>Operational Business Plan</p> <p>Sharmaine Hall and Andrew Ursel presented the 2022-23 to 2024-25 draft Business Plan to the Members.</p> <p>Motion: To approve in principle the HRLSC 2022-23 to 2024-25 Operational Business Plan, as amended. M/S: Evelyn Ball, Michelle Tan. Motion carried.</p>	
4	<p>Management Report</p> <p>1) Centralizing broader real estate authority Sharmaine briefed the Board on MAG and MCGS’ request that HRLSC transfer Realty Authority to MGCS. The Board raised several concerns and asked staff to gather more information regarding this request. This matter will be deferred for further discussion at the winter meeting in February 2022.</p> <p>2) IEC project Sharmaine, Toby and Camille presented the Interim Report, Revised Workplan and Budget (circulated to the Board November 18, 2021 via email) and responded to questions and comments from Board Members.</p> <p>Motion: Motion for the Board to support the HRLSC staff recommendation for the revised workplan for CMI to continue the IEC project. M/S: Evelyn Ball, Martial Moreau Motion carried.</p>	

	<p>3) SOLGEN Poster Staff shared poster created for the Ministry of the Solicitor General to be placed in all inmate and staff areas in SOLGEN detention facilities.– Sharon left the meeting at 7:15pm so that the <i>in camera</i> portion of the meeting could happen.</p>	
5	<p>Next Meeting February 15, 2022 – Board Meeting – Winter Meeting</p>	
6	<p>Adjournment – Motion: To adjourn the meeting M/S: _____, _____ Motion carried.</p>	

BN = Briefing Note, **TC** = Teleconference, **LAO**= Legal Aid Ontario, **OPSEU**= Ontario Public Service Employees Union, **M/S** = Moved/Seconded, **HRLSC**= Human Rights Legal Support Centre, **HRTO** = Human Rights Tribunal, **OHRC** = Ontario Human Rights Commission, **MAG** = Ministry of Attorney General,
DAG = Deputy Attorney General, **ADAG** = Assistant Deputy Attorney General, **CASHRA** = Canadian Association of Statutory Human Rights Agencies, **ED** = Executive Director