

Human Rights Legal Support Centre Board of Directors - Meeting Minutes

Date: Tuesday, July 23, 2024

Time: 10:00 AM – 10:45 AM

Where: Video Conference (Zoom)

Chair: Ena Chadha

Vice Chair: Mary Joe Freire

Attendees: Michelle Tan
Tamar Witelson
Evelyn Ball
Remi Warner
Bessie Mavroutsikos
Martial Moreau
Gary Pieters
Sandi Bell
Stephanie Reyes (minutes)
Sharon Hughes

Item	Discussion
1	Land Acknowledgement and Welcome Land Acknowledgement by Martial Moreau.
2	Consent Agenda Items a) Approval of July 23, 2024, Board of Directors Meeting Agenda b) Approval of Minutes of May 28, 2024, Year-End Review Board Meeting c) Follow Up Items and Accountability Tracker d) HRLSC Bank Accounts – Summary of Changes e) Q1 Risk Report f) Conflict of Interest Check g) Administrative Attestation h) Financial Attestation Tamar mentioned that she attended the OHRC Community Advisory Committee on July 31, 2024. Tamar attended as an alternate for the Executive Director at Barbra Schlifer Commemorative Clinic. May attend future meetings. Tamar

checked with Board Chair before attending and Board Chair clarified that it is not a conflict-of-interest issue, as Tamar is representing the Babra Schlifer Commemorative Clinic at the meetings and not HRLSC.

Motion: to approve consent items.

M/S: Sandi Bell / Michelle Tan

Motion Carried.

3 Update from Management

The Executive Director provided a brief update on the following:

a) HRLSC Update

Board Chair sent notes about the Q1 Risk Register to executive team. Executive team will incorporate the Chair's notes in the Q2 Risk Register.

b) Strategic Plan Development

Internal implementation planning is underway.

c) Bargaining Updates

Executive Director provided an update about labour relations collective bargaining for both unionized groups; between HRLSC and OPSEU union and the non-legal and legal OPSEU staff.

d) HR & Staffing Update

Christopher Williams was the successful candidate for the Senior Policy, Research & Strategic Advisor position.

Stephanie Reyes was the successful candidate for the Executive Coordinator to the Executive Director position.

Both Christopher and Stephanie have accepted the job offers.

4	2024-2025 Next Meetings <ul style="list-style-type: none">• September 17, 2024 – Regional Board Meeting/Board Development Meeting (time TBD)• October 22, 2024 – Mid-Year Review Board Meeting (time TBD) – date change required• December 10, 2024 – Operational Business Plan Board Meeting (time TBD)• February 25, 2025 – Winter Board Meeting (time TBD)
5	Adjournment Motion: to adjourn the meeting M/S: Mary Joe Freire / Evelyn Ball Meeting was adjourned.

OPSEU= Ontario Public Service Employees Union,
M/S = Moved/Seconded, **HRLSC**= Human Rights Legal Support
Centre