

# Human Rights Legal Support Centre Board Mid-Year Review – Meeting Minutes

Date: October 24, 2024

Time: 10:00 AM – 12:30 PM

Where: Virtual Meeting (Zoom)

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Chair: Ena Chadha

Vice Chair: Mary Joe Freire

Attendees: Michelle Tan Martial Moreau  
Tamar Witelson Sandi Bell  
Remi Warner Bessie Mavroutsikos  
Stephanie Reyes (minutes)

Regrets: Gary Pieters Evelyn Ball

Guests: Sonja Nerad (Vision & Results Inc.)  
Fay Faraday (Vision & Results Inc.)  
Christopher Williams

Item	Discussion
<b>1</b>	<p><b>Land Acknowledgement</b></p> <p>Land Acknowledgement by Michelle Tan.</p>
<b>2</b>	<p><b>Consent Agenda Items</b></p> <ul style="list-style-type: none"> <li>a) Approval of October 24, 2024 Board of Directors Meeting agenda</li> <li>b) Approval of Minutes from September 17, 2024</li> <li>c) Conflict of Interest Check</li> <li>d) Administrative Attestation</li> <li>e) Financial Attestation</li> </ul>

	<p>f) Judicia Review and Case Summary Reports g) ISOC Update</p> <p><b>Motion:</b> to approve the consent agenda items. <b>M/S:</b> Sandi Bell / Martial Moreau Motion Carried.</p>
<b>4</b>	<p><b>Cross-Appointee Report</b></p> <p>The Cross-Appointee gave an update about OHRC's website redevelopments, the DGH awards, Anti-Black Racism in Education, the Heegsma vs. City of Hamilton case, and the CASHRA Annual Business Meeting.</p>
<b>5</b>	<p><b>Report from the Chair</b></p> <p>The Chair gave an update about the following items:</p> <ul style="list-style-type: none"> <li>a) Annual Report Update</li> <li>b) New Agencies and Appointments Directive and MAG MOU</li> <li>c) Board Member Vacancy &amp; Renewals</li> </ul>
<b>6</b>	<p><b>Financial Report</b></p> <p>The CAO and Treasurer gave an update about the following items:</p> <ul style="list-style-type: none"> <li>a) 2024-2025 Year-to-date actuals</li> <li>b) 2024-2025 Treasurer's Report</li> </ul>
<b>7</b>	<p><b>Management Update</b></p> <p>The ED gave an update about the following:</p> <ul style="list-style-type: none"> <li>a) HRLSC Strategic Plan Update</li> <li>b) Labour Relations Update</li> <li>c) Grants Update</li> <li>d) Mid-Year Service Statistics</li> <li>e) HRLSC Compensation Principles</li> </ul>

	<p>f) HRLSC Update Re: Staffing &amp; Services</p> <p>g) Q2/Q3 Risk Management Overview</p>
<b>9</b>	<p><b>Upcoming 2024-2025 Meetings</b></p> <ul style="list-style-type: none"> <li>• December 10, 2024 – Operational Business Plan Board Meeting (time TBD)</li> <li>• February 25, 2025 – Winter Board Meeting (time TBD)</li> </ul>
<b>10</b>	<p><b>Adjournment of October 24, 2024, Meeting</b></p> <p><b>Motion:</b> to adjourn the meeting</p> <p><b>M/S:</b> Sandi Bell / Martial Moreau</p> <p>Meeting was adjourned.</p>

**M/S** = Moved/Seconded, **DGH** = Daniel G. Hill, **CASHRA** = Canadian Association of Statutory Human Rights Agencies, **CAO** = Chief Administrative Officer, **MOU** = Memorandum of Understanding, **ED** = Executive Director