

Human Rights Legal Support Centre Board Operational Business Plan – Meeting Minutes

Date: December 10, 2024
Time: 10:00 AM – 1:00 PM
Where: Virtual Meeting (Zoom)

Chair: Ena Chadha

Vice Chair: Mary Joe Freire

Attendees: Michelle Tan Martial Moreau
Tamar Witelson Sandi Bell
Evelyn Ball Remi Warner
Bessie Mavroutsikos Stephanie Reyes (minutes)

Regrets: Gary Pieters

Guests: Toby Young Ginella Massa

Item	Discussion
1	<p>Land Acknowledgement</p> <p>Land Acknowledgement by Tamar Witelson.</p>
2	<p>Consent Agenda Items</p> <ul style="list-style-type: none"> a) Approval of December 10, 2024, Board of Directors Meeting agenda b) Approval of Minutes from October 24, 2024 c) Conflict of Interest Check d) Cross Appointee Report e) Administrative Attestation f) Financial Attestation g) Judicial Review

	<p>Motion: to approve the consent agenda items. M/S: Tamar Witelson / Sandi Bell Motion Carried.</p>
3	<p>Report from the Chair</p> <p>The Chair gave an update about the following items:</p> <ul style="list-style-type: none"> a) MOU Update b) Open Letter Responses c) Tamar Witelson Reappointment
4	<p>HRTO New Rules of Procedure and HRLSC Submission</p> <p>Toby Young gave an update about the HRTO's new rules of procedure and HRLSC's feedback submission.</p>
5	<p>Operational Business Plan</p> <p>The ED presented the 2025-2028 Operational Business Plan draft to the Board. The board requested a few revisions. A revised draft will be sent to the board members in one week and approval will be requested via email.</p>
6	<p>Management Update</p> <p>The ED gave an update about the following:</p> <ul style="list-style-type: none"> a) HRLSC Update b) Labour Relations Update c) Strategic Plan Update d) Annual Report Press Release and Distribution e) Summary of Q3 Risk Register f) Grants Update

7	<p>Upcoming 2024-2025 Meetings</p> <ul style="list-style-type: none"> February 25, 2025 – Winter Board Meeting (time TBD)
8	<p>In-Camera – Recruitment Committee – Interim ED Update</p>
9	<p>Adjournment of December 10, 2024, Meeting</p> <p>Motion: to adjourn the meeting M/S: Sandi Bell / Tamar Witelson Meeting was adjourned.</p>

M/S = Moved/Seconded, **MOU** = Memorandum of Understanding, **HRLSC** = Human Rights Legal Support Centre, **HRTO** = Human Rights Tribunal of Ontario, **ED** = Executive Director