

Human Rights Legal Support Centre Board Mid-Year Review – Meeting Minutes

Date: May 29, 2025

Time: 10:00 AM – 1:00 PM

Where: Virtual Meeting (Zoom)

Chair: Ena Chadha

Vice Chair: Mary Joe Freire

Attendees: Michelle Tan Martial Moreau
Tamar Witelson Sandi Bell
Remi Warner Bessie Mavroutsikos
Stephanie Reyes (minutes)

Regrets: Gary Pieters Evelyn Ball

Guests: Toby Young, Ginella Massa, Christopher Williams,
Robert Preduta, Jamie McGinnis

Item	Discussion
1	<p>Land Acknowledgement</p> <p>Land Acknowledgement by Ena Chadha.</p>
2	<p>Consent Agenda Items</p> <ul style="list-style-type: none"> a) Approval of May 29, 2025, Board of Directors Meeting Agenda b) Approval of February 25, 2025, Minutes c) Conflict of Interest Check d) Cross Appointee Report e) Administrative Attestation f) Financial Attestation g) Judicial Review & Appeals Chart

	<p>h) Case Summaries i) ISOC Report</p> <p>Motion: to approve the consent agenda items. M/S: Sandi Bell / Mary Joe Freire Motion Carried.</p>
3	<p>Report from the Chair</p> <p>The Chair gave an update about the following items:</p> <p>a) Meeting with DAG Corbett b) Board reappointments</p>
4	<p>Financial Report 24-25 Status</p> <p>The CAO and Treasurer gave an update about the following items:</p> <p>a) 2024-2025 Year-to-date year-end actuals b) Treasurer's Report</p> <p>Motion: to accept the preliminary financial year-end status. M/S: Martial Moreau / Michelle Tan Motion Carried.</p>
5	<p>IT Policy</p> <p>Remi Warner and Robert Preduta gave an overview of HRLSC's updated IT policy.</p>
6	<p>Business Case for new CRM/CSM</p> <p>Remi Warner and Robert Preduta presented a business case for a new CRM/CSM.</p>
7	<p>Year End Statistics</p>

	Remi Warner and Christopher Williams gave an overview of HRLSC's 2024–2025 year-end statistics.
8	<p>Management Update</p> <p>The ED gave an update about the following:</p> <ul style="list-style-type: none"> a) HRLSC Update b) Operational Business Plan Update c) MOU Update d) Strategic Plan Update e) Board Governance Policy Development Update - deferred f) Labour Relations Update (Counsel and Non-Counsel) g) LFO Grants Update including Strategic Grant Application h) MAG Emergency Business Case & Mandatory Mediation Business Case Update i) Media Outreach & Website & Social Media Analytics j) Complaints Policy - deferred
9	<p>2025-2026 Meetings</p> <ul style="list-style-type: none"> • July 15, 2025 – Annual Report & Annual Membership Board Meeting (4:00 pm – 7:00 pm)
10	In-Camera – Recruitment Committee
11	<p>Adjournment of May 29, 2025, Meeting</p> <p>Motion: to adjourn the meeting M/S: Mary Joe Freire / Tamar Witelson Meeting was adjourned.</p>

M/S = Moved/Seconded, **ISOC** = Indigenous Services and Outreach Committee, **DAG** = Deputy Attorney General, **CAO** = Chief Administrative Officer, **MOU** = Memorandum of Understanding, **ED** = Executive Director, **LFO** = Law Foundation

of Ontario, **CRM** = Customer Relationship Management, **CSM** = Customer Service Management